

# product return form

## step 1. your details

Please complete your details identified on your invoice.

event / online order number		
name	address	
phone	suburb/town	
email	state	postcode

## step 2. items to return or exchange

For the item/s you wish to return/exchange, please complete all details in the **items to return or exchange** section. Select a Return Reason Code and a description of the reason for return.

items to return or exchange						return reason codes
01 exchange requested   02 wrong item delivered   03 faulty item – details required   04 damaged in transit   05 other – explanation required						
product code	return reason code (01-05)	description of reason for return	qty	price	amount	e – exchange c – credit r – refund

## step 3. replacement product required

If you wish to return an item(s) that you have ordered incorrectly or changed your mind the item(s) must be returned within 30 days from the dispatch date.

- Item(s) must be unused, undamaged and unwashed, and in the original packaging.
- Item(s) sealed for hygiene reasons [such as pillows, mattress toppers/protectors, quilts] can only be returned if the seal is intact.

Please note postage and handling will apply for exchanges at a cost of \$13.50. A Customer Support team member will contact you to arrange payment.

Please complete details in the **replacement product required** section.

replacement product required				
product code	description of product	qty	price	amount
			postage/handling	\$
			less any returned product value	– \$
			total	\$

## step 4. faulty items

If the item you are returning/exchanging is faulty, there is no postage and handling charge. Contact our Customer Support team on Freecall **1800 641 089** for a Reply-Paid address to return your item. Please ensure that you have completed Steps 2 and 3.

## step 5. mail your form and product item/s

# product return form

Please mail your completed form and item/s to:

LORRAINE LEA  
PO Box 362  
Ferntree Gully  
VIC 3156

View our Returns Policy on our website for more details